



Volunteer Paperwork Checklist

The following documents are required to begin volunteering. When completed, upload documents to bit.ly/PhillyCSvolunteer for Community Schools, or bit.ly/PhillyClearances for Philly Reading Coaches.

- ☒ Certificate of Volunteer Orientation Completion
- ☒ City Waiver Form
- ☒ FBI Background Check OR Signed Volunteer Affirmation
(Code: 1KG6ZJ)
- ☒ National Sex Offender Registry (NSOR)**
- ☒ PA Child Abuse History Clearance
- ☒ PA State Criminal Background Check
- ☒ Verification and Safe Schools Mandated Reporter Training**
- ☒ Volunteer Code of Conduct

***Philly Reading Coaches Only*

**Click on each
task to open!**

**Sign up for
orientation!**



Questions? Email OCFvolunteers@phila.gov.